

The Resorts of Tullymore & St Ives

Let us help you to make your meeting a big success. The following information is what we will need to make sure your event is perfect:

How many participants?

How many days?

Times?

How many nights lodging (where: houses/condos or hotel)?

Single or double occupancy?

Size of meeting space desired (inside, outside or both)?

Room set-up (Board Table, Crescent Rounds, Banquet Rounds, Open-U, Hollow Square, theater style, etc)?

Will colored linens be required?

AV Needs (Screen, whiteboards, microphone, podium, LCD Projector, television, dvd player, easels, etc)?

Shuttle Service (locally or to the airport, casino or other destinations)?

Are break and beverage services desired?

Signage (Would you like a welcome sign for your guests or staff)?

Is a registration table required?

Will you be in need of any activities (golf, horseback riding, kayaking, canoeing, sky-diving, sleigh rides, cross-country skiing, golf lessons, etc)?

If golfing, will you be covering Beverage Cart Services for your guests(to include merchandise and tobacco or limited to food & beverage only)?

Will all meals be covered by your company/organization or are any on their own?

Prizes or gifts, would you like to purchase prizes or gifts for your guests, such as hats, shirts or gift cards?

How many meals (Breakfasts, Lunches, Dinners, Desserts, Break Services, Beverage Services or Cocktail Reception)?